

STEP 1

**The order number will be displayed on the buyers receipt**

Your item(s) will be sent separately by your chosen delivery method. You can view a digital copy below by clicking on 'view item details'.

**ORDER RECEIPT**

Order Number: **PSKC0DBX**  
Order Date: **Wednesday, 15 March 2023**

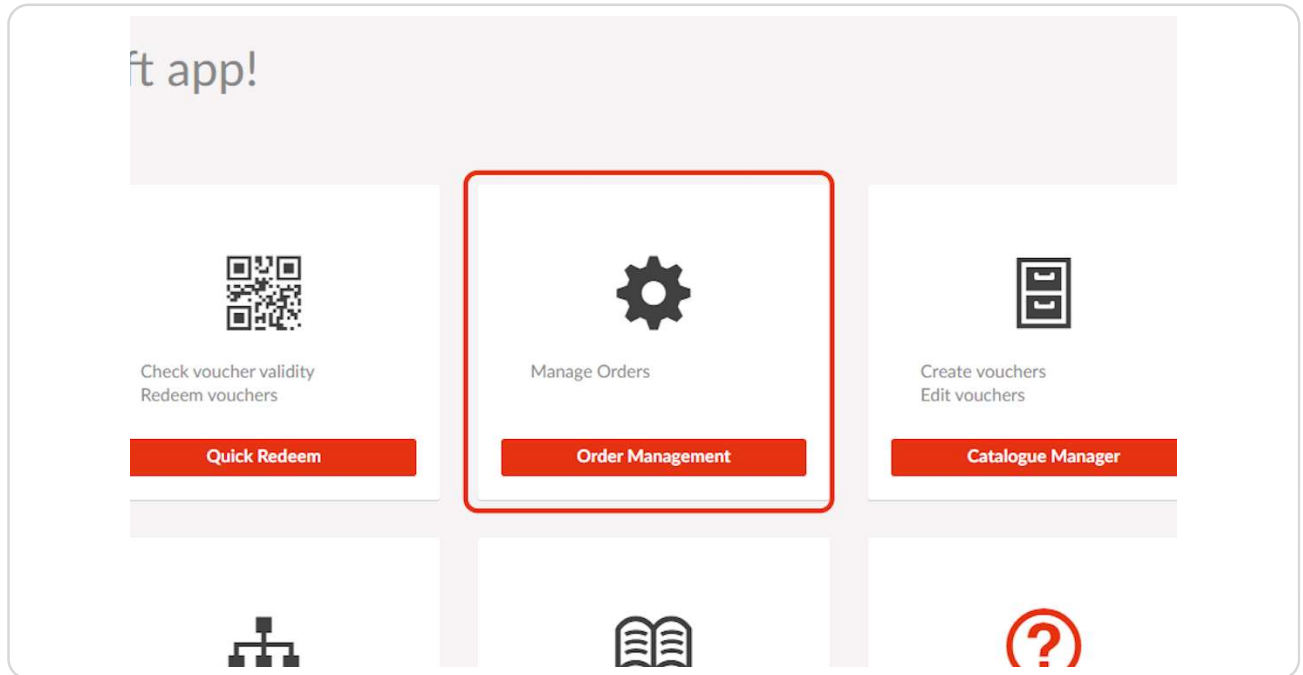
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**ITEMS ORDERED**

<a href="#">View Item Details</a>	Luxury Spa Day for One	£0.00
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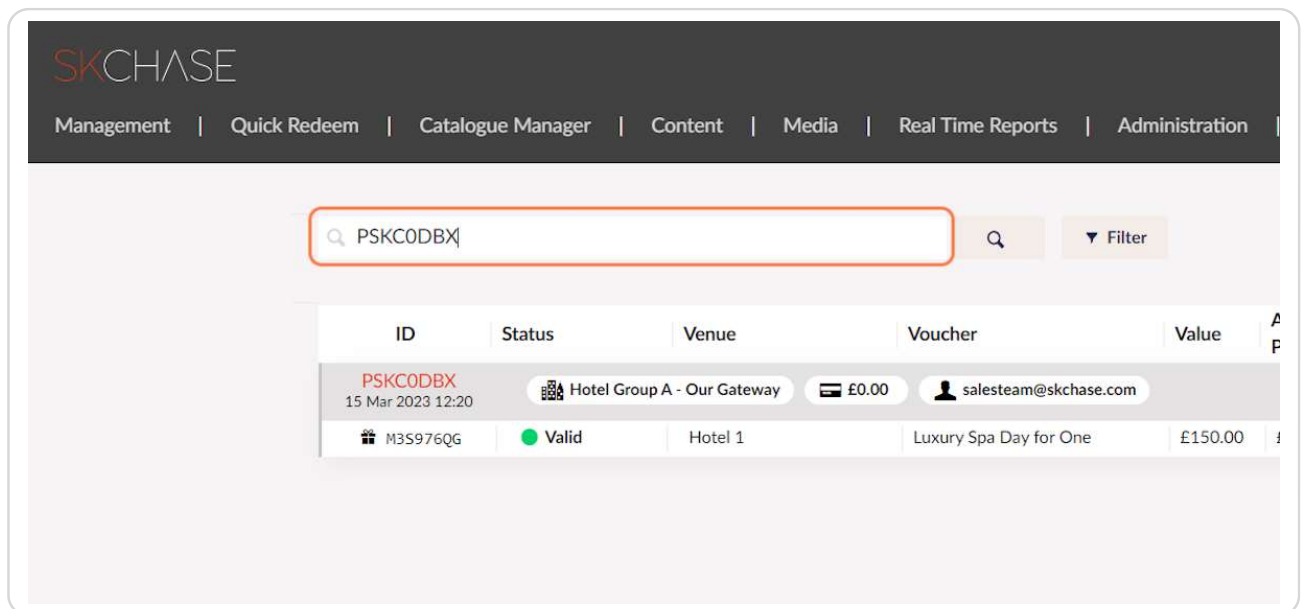
## STEP 2

You can use this number to search for the order in order management. Login to SK Chase and go to 'Order Management'



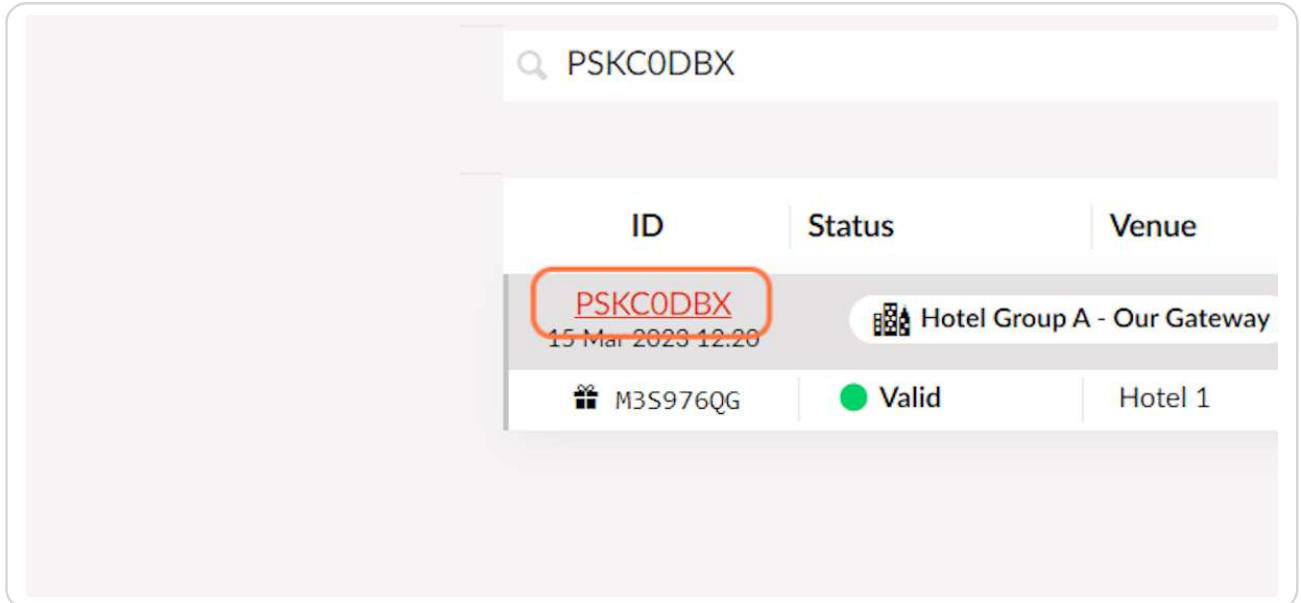
## STEP 3

Type the order number into the search field:



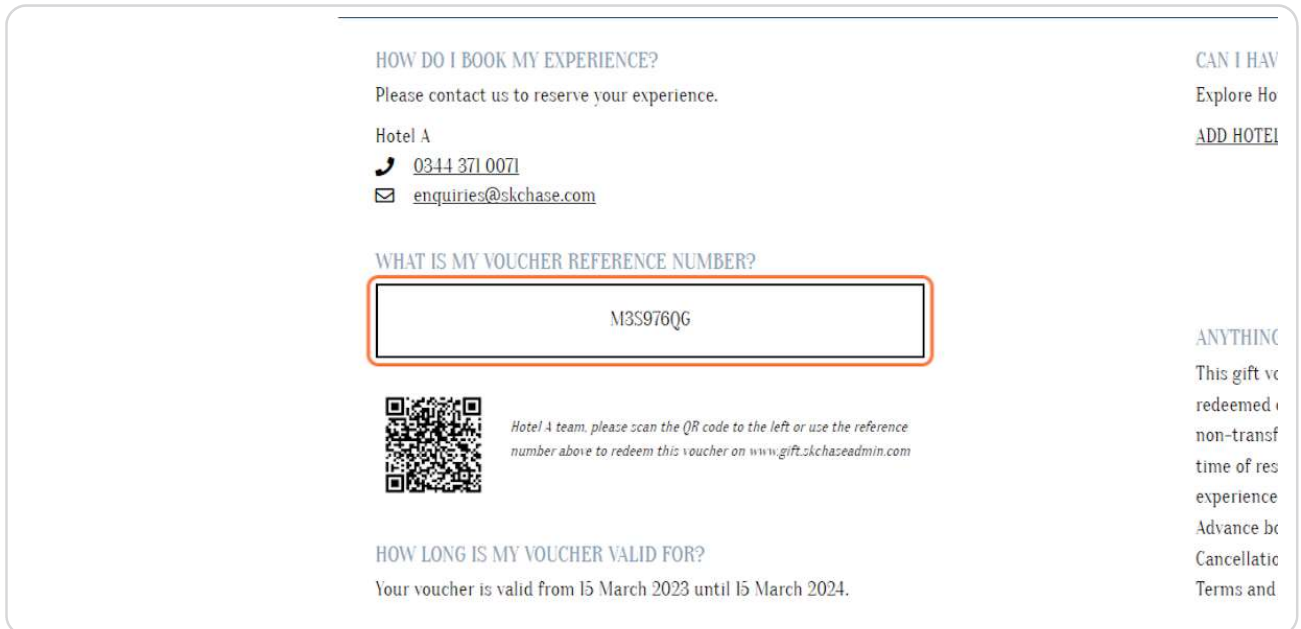
#### STEP 4

It will then appear in the search results. You can click on this to carry out actions such as edit the buyer details and gift message, resend the receipt and e-voucher, redeem, extend etc.



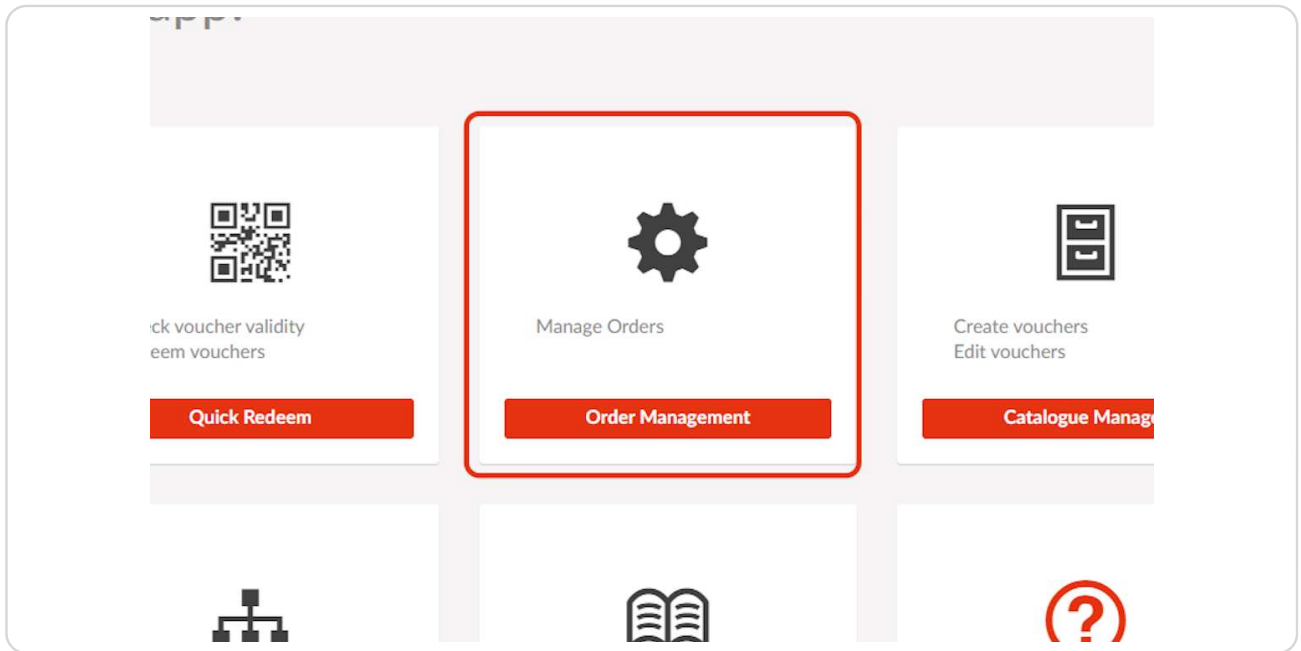
#### STEP 5

**The voucher number will be displayed on the gift voucher:**



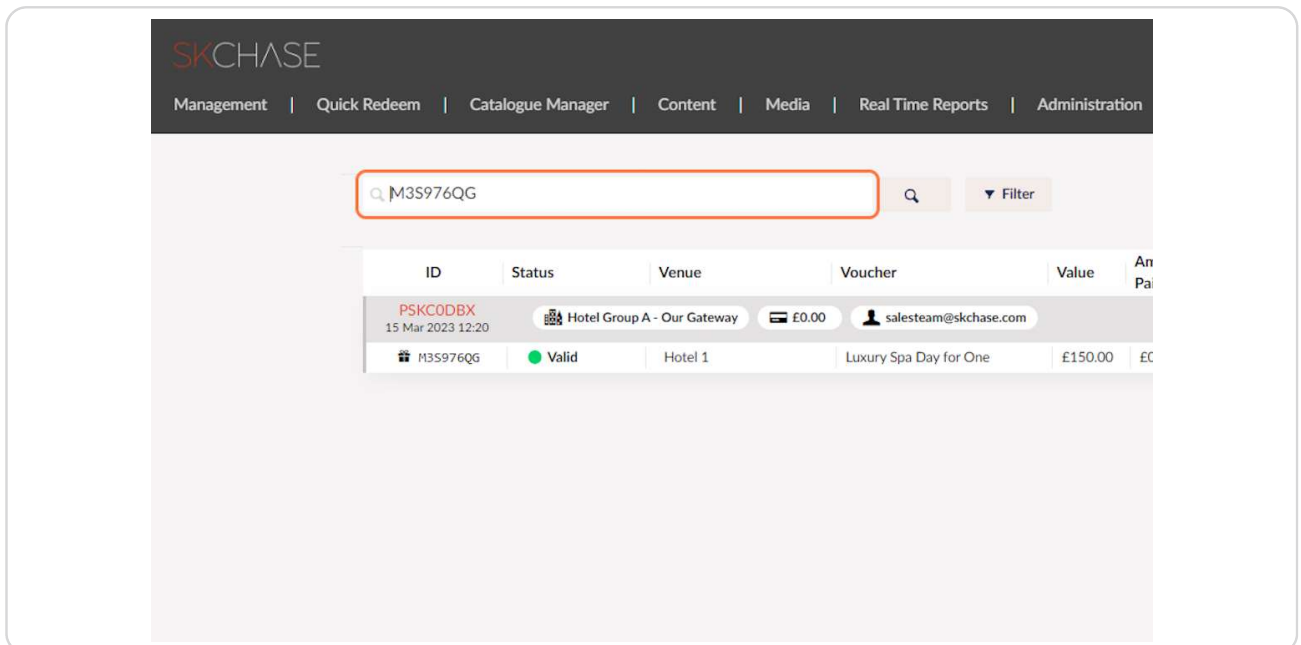
## STEP 6

**You can use this number to search for the voucher in order management. As above, login to SK Chase and go to 'Order Management'**



## STEP 7

**Type the voucher number into the search field:**



STEP 8

It will then appear in the search results. You can click on this to carry out actions such as edit the buyer details and gift message, resend the receipt and e-voucher, redeem, extend etc.

