

Login and go to the CONTENT tab

SKCHASE)
Management Quick Redeem Catalogue	Manager Content	Media Real Time Reports
Content	∖	
The Palmerston Hotel		N .



Click on the arrow of your seller



STEP 3

Click on VOUCHERS

SKCHASE						
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Content						
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 Settings 						
🕞 🔒 Vouchers	•••					
Wedding Gifts						

Scroll down until you see PROMOTED VOUCHERS

SKCHASE Management Quick Redeem Ca	alogue Manager Content Media Real Time Reports
Content	Vouchers
	Content Filtering SEO Listing Description Appended Statution Heading, Maximum length is 280 characters. B / E E I I E Ø Ø The Issing conde underneatb. B / E E I I E Ø Ø
	Voucher Recommended Listing Order When "Sort By: Recommended" is selected, the vouchers will be ordered by recommended then by the option selected on this dropdown
	Promoted Vouchers Ovouchers selected. These vouchers display at the top of the page when sorting by recommended. Add Vouchers Drag the vouchers in the list to change their order. Buyleg options are sorted by their highest promoted voucher.

STEP 5

Click on ADD VOUCHERS



	Voucher picker
	Nas
	✓ £100 Gift Voucher The Palmerston Hotel
	£1000 Gift Voucher The Palmerston Hotel
	£200 Gift Voucher Black Friday
	£200 Gift Voucher The Palmerston Hotel
	£50 Gift Voucher The Palmerston Hotel
	£500 Gift Voucher The Palmerston Hotel
	Afternoon Tea for Two The Palmerston Hotel
~	Afternoon Tea for Two Black Friday
	Brunch for Two The Palmerston Hotel
	Luxury Champagne Afternoon Tea
	Steak for Two with a bottle of wine The Palmerston Hotel
	The Romance Package

Click on the checkboxes of the vouchers you want to promote

STEP 7

Click on SAVE on the bottom right





You can click and drag the voucher names to rearrange their order

he voucners will be oraerea y recommended then by he option selected on this	
lropdown	
Promoted Vouchers	3 vouchers selected.
hese vouchers display at he top of the page when	Name
orting by "recommended".	Afternoon Tea for Two The Palmerston Hotel
Drag the vouchers in the list o change their order.	£100 Gift Voucher The Palmerston Hotel
Buying options are sorted ry their highest promoted oucher.	Brunch for Two The Palmerston Hotel
	Add Vouchers

STEP 9

When you are happy with the sequence, click on SAVE AND PUBLISH

by recommended then by the option selected on this dropdown			
Promoted Vouchers	3 vouchers selected.		
These vouchers display at the top of the page when	Name		
sorting by "recommended". Drag the vouchers in the list to change their order. Buying options are sorted by their highest promoted voucher.	£100 Gift Voucher The Palmerston Hotel	×	
	Afternoon Tea for Two The Palmerston Hotel	×	
	Brunch for Two The Palmerston Hotel	×	
	Add Vouchers		\mathbf{X}
e Palmerston Hotel / Voucher		Save and preview	Save Save and publish •



The vouchers now appear first on your site!





SKCH/SE